

**The Manager,  
SARDAR PATEL VIDYALAYA LAKHPAT KUTCH BHUJ GUJ  
SARDAR PATEL VIDYALAYA, SEWAGRAM, VILL-KHARAI, TESHIL-LAKHPAT  
GUJARAT, KACHCHH, 370511  
(M: 02831-279370)**

**SUBJECT: REGARDING REQUEST OF SCHOOL FOR ENHANCEMENT OF SECTIONS - REG.**

Sir/Madam,

This is with reference to school application No.-IS-00007-2425 dt. on the subject cited above.

Sl. No.	GENERAL CONDITIONS
1.	The total number of section of the school shall be restricted to 24 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 5 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.
Sl. No.	CONDITIONS FOR COMPLIANCE
1	1)The school is required to submit the revised building safety certificate in Appendix- XI as prescribed in Board's Circular no. 12/2022 to be issued by an officer not below the rank of an Assistant Engineer of the Government Works Department. "The Building Safety Certificate must include details of all the Blocks and the number of floors in all the building blocks of the school" as per SARAS 4.0.
2	2)The school is required to submit the renewed Fire Safety Certificate in Appendix-XII issued by the Govt. Fire Safety Department/ Authorised Officer of the Local Bodies such as Municipal Corporation as per prescribed norms with validity (validity as on date of final submission of application).
3	3)The School shall ensure section teacher ratio of 1:1.5 excluding principal, physical education teacher and counselor, to teach various subjects and appoint qualified trained teaching staff on regular basis as per the provisions laid down in Affiliation Bye-Laws, 2018.
4	4) The school is directed to ensure size of all class rooms(Sections) running should be as per Board's norms i.e. each class rooms room should be of size 500 sq. ft.
5	The school has to submit the above compliance within three months and is also advised to comply the circular No.16/2023 dated 28/04/23 of Saras Manual 4.0 and Affiliation Bye-Laws 2018 before uploading the compliance. It is also to note that if the school fails to submit the above certificates in the prescribed format within the stipulated time period, financial penalty @ Rs.50,000/- will be levied.

In this connection, I am directed to convey approval of the Board to permit increase of sections in the school and subject to strict adherence to the other provisions of Affiliation and Examination Bye-Laws of the Board & appendix V of Affiliation Bye-Laws as well as the following specific conditions:

1. The school is permitted to run ( ) total number of sections. In case of Senior Secondary level 1/3rd of the total sections permitted can be run in Class XI & XII.
2. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
3. The school is required to renew Water & Health Sanitation, Building Safety and Fire Safety certificates on regular basis.
4. The school will ensure adequate teaching staff and other physical facilities in the school for the smooth functioning with its enrolment.
5. The school will adhere to Rule 14.12 of Affiliation Bye laws of the Board and maintain optimum strength of 40 students in a section.
6. This approval will be subject to final outcome of any legal case/ litigation and any other issues arising out of shifting of school or otherwise and CBSE shall not be responsible for any dispute/legal issue arising out of increase in sections.
7. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.  
**“The school shall possess valid fire safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms”.**

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**